

13. Somerset Waste Board – Forward Plan

Somerset Waste Partnership

Somerset Waste Board – Forward Plan July 2012 to October 2012

Important Note

The Somerset Waste Partnership is required to publish a forward plan of key decisions. The Waste Board's Standing Orders sets out its definition of a key decision. In addition to key decisions, the forward plan shown below lists all the business to be transacted by the Somerset Waste Board during the period of the Plan, which will also include reports for information. Agendas and reports for Waste Board meetings are published on the County Council's website at least five clear working days before the meeting date. The Plan is rolled forward on a monthly basis. *Where possible the Somerset Waste Partnership will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan. Revised versions of the forward plan will be published on the following dates:-

- 15 June 2012 covering July 2012 to October 2012
- 16 July 2012 covering August 2012 to November 2012
- 16 August 2012 covering September 2012 to December 2012
- 14 September 2012 covering October 2012 to January 2013

The most up to date version of the plan is available:

- For inspection at County Hall (in Taunton).
- On the Somerset Waste Partnership web site at www.somerset.gov.uk/council/forward.asp
- Downloadable in PDF format [here](#).*
- Alternatively, copies can be obtained by telephoning (01823) 357148.

* You will need a copy of Adobe Acrobat Reader available [free here](#).

Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

SWB Ref/Date for Decision	Title of Decision	Details of Decision to be Made	Principal Consultees	Details of Consultation	Details for Representations	Background Papers	Contact Officer
SWB/11/12/02 29/06/12 Annual General Meeting	SWP External Audit Plan 2011-12 and Annual Audit Fee 2012/13	To consider the report					Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/12/06/01 29/06/12 Annual General Meeting	Board membership 2012/13	To note the Board membership for 2012/13	None directly	None directly	Contact Officer and / or make representations at the meeting	Constitution	Scott Wooldridge Community Governance 01823 356748
SWB/12/06/02 29/06/12 Annual General Meeting	Board meeting dates 2012/13	To note the meeting dates for 2012/13	None directly	None directly	Contact Officer and / or make representations at the meeting	Constitution	Scott Wooldridge Community Governance 01823 356748
SWB/11/12/07 29/06/12 Annual General Meeting	Election of Chairman and Vice-Chairman	To elect a Chairman and Vice-Chairman	Internal	Internal	Contact Officer and / or make reps at the meeting	Constitution	Scott Wooldridge Comm Governance 01823 356748
SWB/11/12/08 29/06/12 Annual General Meeting (K)	Health and Safety Update	To consider the report			Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/11/04/01 29/06/12 Annual General Meeting (K)	Controlled Waste (England and Wales) Regulations 2012	To receive a report regarding the proposed new Defra Controlled Waste Regulations and their application in respect of village and community halls as well as residential care homes	Internal	Internal	Contact Officer and / or make representations at the meeting	Report to Board on 15 December 2010 and 30 March 2012	Steve Read Managing Director Somerset Waste Partnership 01823 625707

SWB Ref/Date for Decision	Title of Decision	Details of Decision to be Made	Principal Consultees	Details of Consultation	Details for Representations	Background Papers	Contact Officer
SWB/11/12/09 29/06/12 Annual General Meeting (K)	Performance Monitoring 2011/12 – Outturn Report	To consider the report			Contact Officer and / or make representations at the meeting		David Oaten Operations Team Leader Somerset Waste Partnership 01823 625721
SWB/12/05/01 29/06/12 Annual General Meeting	Public Attitudes and Satisfaction Survey	To consider the results of a survey on attitudes to services and communications	Members of the public	On street survey conducted by a specialist third party	Contact Officer and / or make representations at the meeting		David Mansell Strategy and Communications Team Leader Somerset Waste Partnership 01823 625713
SWB/11/12/10 29/06/12 Annual General Meeting (K)	Budget Monitoring – Outturn Position for 2011/2012 and Use of Balances	To consider the report			Contact Officer and / or make representations at the meeting		Martin Gerrish Finance Manager Somerset Waste Partnership 01823 355303
SWB/12/04/01 29/06/12 Annual General Meeting	Update on progress against VAT issues	To consider the report	Partner authorities	Clarification of VAT issues	Contact Officer and / or make representations at the meeting	SWB report 30 March 2012	Martin Gerrish Finance Manager Somerset Waste Partnership 01823 355303
SWB/12/05/02 29/06/12 Annual General Meeting	MTFP / Service Review	To consider the report and agree recommendations	Partner authorities	internal	Contact Officer and / or make representations at the meeting	Business Plan 2012-17	Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/12/05/04 29/06/12 Annual General Meeting	Amendments to the Cost Sharing Mechanism	To propose amendments to the cost sharing mechanism to simplify allocation of costs between partners and introduce a single rate for recycling credits	Partner authorities	internal	Contact Officer and / or make representations at the meeting	Inter Authority Agreement	Martin Gerrish Finance Manager Somerset Waste Partnership 01823 355303

SWB Ref/Date for Decision	Title of Decision	Details of Decision to be Made	Principal Consultees	Details of Consultation	Details for Representations	Background Papers	Contact Officer
SWB/12/05/03 28/09/12 (K)	Fees and Charges	To consider levels of fees and charges for 2013/14 and make recommendations to partners	Partner authorities	internal	Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/10/12/03 28/09/12 (K)	Joint Municipal Waste Management Strategy	To review options in light of regional infrastructure and other developments	Public and Stakeholder and Consultation Programme	Details to be determined	Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/10/02/06 28/09/12 (K)	Confidential Item: Novation of Recycling and Waste Collection Contract to May Gurney Limited	To receive the report and agree recommendations	South Somerset District Council and Somerset County Council Legal Services	Internal	Contact Officer and / or make representations at the meeting	None	Steve Read Managing Director Somerset Waste Partnership 01823 625707

(K) = Key Decisions

The Forward Plan (FP) Reference refers to the year and month the item of business was first published on the Plan.

Arrangements for making representations at Somerset Waste Board meetings

At the Chairman's invitation you may ask questions and/or make statements or comments at Somerset Waste Board meetings about **any matter on the agenda for that particular meeting**. You may also present a petition on any matter within the Board's remit.

A slot for Public Question Time is set aside near the beginning of each meeting, after the Minutes of the previous meeting have been signed. However, questions or statements about any matter on an agenda are taken at the time when each matter is considered.